



2026 FACILITY EVENT RENTAL AGREEMENT

CLIENT NAME:				ADDRESS:			
CONTACT:				ALTERNATIVE CONTACT:			
EVENT INFORMATION							
RENTAL DATE(S) :							
RENTAL TIME(S) :							
TYPE OF EVENT :						NO. ATTENDING :	
EQUIPMENT NEEDS:		Tables		Kitchen			
		Chairs		Other			
NOTES:							
LIQUOR SERVICE:		YES		NO			
CATERING:		YES		NO			
CATERER INFO:							
DECORATOR INFO:							
DJ OR BAND INFO:							
TOTAL RENTAL FEE:		\$3000.00		Etransfer:		theloftab@hotmail.com	
		By June 1, 2025 Rental					
DUE:	Now	RENTAL DEPOSIT:		\$250.00			
DUE:		RENTAL BALANCE:		\$2750.00		Damage Deposit	\$500.00
RENTER INFORMATION (If Different from Above)							
GROUP NAME :							DD Return ()
GROUP ADDRESS :							
CITY :						POSTAL CODE :	
CONTACT NAME :							DD Return ()
CONTACT ADDRESS :							
CITY :						POSTAL CODE :	
PHONE :		RES:		BUS:		CELL:	
EMAIL :							
COMMENTS IF ANY FOR SPECIAL REQUIREMENTS BY RENTER:							



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This RENTAL AGREEMENT made this _____ day of _____, 20____

Between:

Warren & Miranda Lychak (Venue Owner)

and

(Lessee/Renter hereinafter referred to as “the Renter”)

1. RENTAL

- 1.1. The RENTER agrees to provide the damage deposit, rental deposit and balance of rental payment in the form of cash or e-transfer in accordance with the dates stated on page 1 of this agreement.
- 1.2. The RENTER agrees to pay the cost of repairs to facility over and above that of the damage deposit, as stated on page 1 of this agreement, in case of excessive damage to The Loft.
- 1.3. The RENTER agrees to pay an additional rental rate of \$ 50.00 for every half hour of occupancy after the expiry of the rental period stated on page 1 of this agreement.
- 1.4. If the RENTER fails to use the premises for the rental date referred to on page 1, the Venue Owner may keep the rental deposit as liquidated damages unless the RENTER has given at least 10 months notice that it will not be using the premises on that date.
- 1.5. Subject to any Clause of the agreement that authorizes to deduct money from the damage deposit, the damage deposit will be returned to the RENTER within 14 days of the rental date.

2. FACILITY CARE AND CONDITION

- 2.1. The RENTER and Owner will conduct an inspection of the facility and equipment *prior to commencement* of the rental event and identify any damages or other conditions present. The RENTER and the Owner representative will conduct a second inspection *following* the rental event to identify any damages to the facility and equipment arising from the RENTER’S event.
- 2.2. The RENTER will be given a key or code which the RENTER agrees to return in the key drop box when they leave the building. The RENTER agrees to ensure that all doors and windows are securely locked upon leaving the facility.
- 2.3. The RENTER shall remove all garbage and clean the premises immediately after the rental period. The RENTER further agrees to abide by any additional requirements regarding facility condition and care attached to this agreement. If the RENTER fails to comply with this Clause and any additional requirements, the RENTER agrees that the Owner may deduct from the damage deposit the cost of doing the cleaning and performing other remedies at the rate of \$50 per hour.



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3. **RENTER'S RESPONSIBILITY**

- 3.1. The RENTER agrees to ensure that the maximum total capacity of 300 for the premises for the purposes of the RENTER's use is not exceeded.
- 3.2. Setting up and arranging tables and chairs and providing all dishes, glasses, dispensers, utensils and FIREPROOF decorations.
- 3.3. Strictly observe the liquor laws of the Province of Alberta and comply with conditions specified in any liquor permits.
- 3.4. Assume full responsibility for the discipline of members and guests and others who may be in attendance and to see that orderly conduct is maintained both inside and in the immediate vicinity outside the facility.
- 3.5. Restrict use of the facility to the purpose stated on page 1 of this agreement (TYPE OF EVENT), and not permit the use of the facility for any other purpose without the prior, express, and written consent of the Owner.
- 3.6. Not to use the facility in any manner that will increase risks covered by insurance on the facility and result in an increase in the rate of insurance or a cancellation of any insurance policy.
- 3.7. Not to assign or sublease the facility, or any right or privilege connected with the facility, or allow any other person except agents and employees of the RENTER to occupy the facility or any part of the facility. Any unauthorized assignment, sublease, or license to occupy by the RENTER shall be void and shall terminate this lease agreement.
- 3.8. Not to keep, use, or sell anything prohibited by any policy of fire insurance covering the facility, and shall comply with all requirements of the insurers applicable to the facility necessary to keep in force the fire and liability insurance.
- 3.9. Not to allow any waste or nuisance on the facility, or use or allow the facility to be used for any unlawful purpose.

LIABILITY AND INDEMNITY

- 3.10. The RENTER agrees that it will indemnify and save harmless the Owner from any and all liability, loss, or other damage claims or obligations resulting from any injuries or losses of this nature.
- 3.11. The Owner shall not be liable for any claims for injury or damage to persons or property from any cause whatsoever relating to the occupancy of the facility by the RENTER, including any such claims arising out of damages or losses occurring on sidewalks and other areas adjacent to the facility during the term of this lease agreement or any extension of such term.



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4. **INSURANCE**

4.1. The RENTER shall obtain commercial general liability insurance coverage to protect against liability for damage claims through public use of or arising out of accidents occurring in or around the facility. The insurance policy shall provide a minimum coverage amount of \$2,000,000. The insurance policy shall also provide coverage for contingent liability of the Owner on any claims or losses.

4.2. If alcohol is being served at any time during the event, the RENTER **must obtain host liquor liability insurance** in accordance with the number of guests anticipated to be in attendance.

4.3. The insurance policies shall be delivered to the Owner on or before the date of the RENTAL as per page 1 of this agreement.

4.4. If the insurance policies are not delivered to the Owner, the Owner is authorized to cancel the event and the Owner will notify the RENTER by phone and/or email per the information provided on page 1 of this agreement.

By signing below, the RENTER acknowledges having read the contents of this agreement.

RENTER NAME _____

SIGNATURE _____

VENUE OWNER Warren & Miranda Lychak

SIGNATURE _____

DATE: _____